

CONTRA COSTA COLLEGE
Classified Senate Council Minutes

Date: Monday, September 19, 2016
Time: 1:00 pm – 2:00 pm
Location: GE 305

Item	Discussion	ACTION ITEMS
1. Call to Order with Introduction of Guests	Meeting called to ordered at 1:10pm	
2. Action Items		
3. Agenda Items		
<p>a. Welcome to CCC! Introduce and announce new employees of CCC!</p>	<ul style="list-style-type: none"> • Elizabeth Bremner, • John Bridges, • Kelly Carbone, • Kathleen Ely, • Janie Franklin, • Nancy Guzman, • Mia Henderson-Bonilla, • Markeasha Keeton, • Demitria Lawrence, • Joel Nickelson- Shanks, • Gloria Pharn, • Yolanda Rodriguez, and • Atreese Watkins 	
<p>b. ACD; Kay Armendarez Award and recipient</p>	<ul style="list-style-type: none"> • Joanne Solano the recipient of the Kay Armendarez Award. • The scrapbook that was presented to us by Kay's family is located in Jacqueline's Office. 	
<p>c. Restructure of Senate Executive Members</p>	<ul style="list-style-type: none"> • Maritza Guerrero will serve as Interim President • Jacqueline Lopez will serve as Interim Vice President of Classified Senate. 	<p>Jacqueline and Maritza will be appointing a Secretary by next meeting.</p>

	<ul style="list-style-type: none"> • Erika Greene is currently at an out-of-class assignment at DVC until the end of December. • Minda Calagui is at an out-of-class assignment at the District Office until the end of December. 	
<p>d. Assign Classified Staff to Committee Meetings needing Classified representation</p>	<ul style="list-style-type: none"> • Jacqueline Lopez served in the Planning committee • Maritza is attending all meetings that pertains to the Senate President – College Council, President’s Cabinet, District Governing Council, Joblinks, Classified Coordinating Council and Classified Senate Meetings. <p>Committees Openings:</p> <ul style="list-style-type: none"> • Budget Committee • Operations Committee • Planning Committee 	<ul style="list-style-type: none"> • Brian Williams will serve on Budget. • Joel Nickelson-Shanks is interested in Operations and College Council.
<p>e. Workshops/Training Ideas for Classified</p>	<ul style="list-style-type: none"> • Colleague training is still a necessity for all new employees. • 25Live training will be coming soon to train of scheduling campus space for events. • UndocuAlly Training open to all college employees 	<p>CERT was brought up by Jim Gardner for Classified to be a part of the CERT Team. More information coming soon.</p>
<p>f. Fundraising Ideas</p>	<ul style="list-style-type: none"> • Chevy’s should be an ongoing fundraising idea just need to publish it better. • See’s Candies are a great idea for the holidays. • Jacqueline Lopez is an Avon Representative and more information is to come. 	<p>Jacqueline Lopez will present Avon fundraising options next meeting.</p>
<p>g. 4CLI- Granlibbaken, Lake Tahoe June 15th – June 17th 2017</p>	<ul style="list-style-type: none"> • Classified Senate is enthusiastic to have more people attend 4CLI yearly conference. • Fundraising this year will help out a lot because the budget is 	<p>Need to get a count of folks interested in attending.</p>

	not out for 16-17 yet to know where the starting balance is.	
4. Senate President Reports		
5. Standing Committee Reports		
6. College Committee Reports		
Planning Committee – Jackie Lopez	<ul style="list-style-type: none"> The Planning committee only talked about the upcoming instructional allocation coming up soon. 	
Open Discussion	<ul style="list-style-type: none"> UndocuAlly Training is Co-sponsored by Classified Senate & the Vice President's Office 	
7. Adjournment	<ul style="list-style-type: none"> Meeting adjourn at 2:15pm Next meeting on October 21st. 	